



# WINTER DOCKAGE SPACE RENTAL, WINTERIZATION & SERVICE

This form consists of 4 pages. Please review it thoroughly and fill it out completely.

## CUSTOMER/TENANT INFORMATION

NEW CUSTOMER

Name

Street Address

City

State

Zip

Cell Phone

Home/Office Phone

Email

## VESSEL INFORMATION

This is an agreement to rent space (and no bailment is created thereby) on which is to be placed, entirely at the Tenant's risk, the following type of unit:

Vessel Name

Registration #

Vessel Year/Make/Model

LOA

LWL

Beam

Draft

Engine Year/Make/Model

Generator Make/Year

Dinghy/Tender Make

Registration #

Other Item (Description)

SEA Tag #

INSURANCE: Company, policy number & renewal date

## STORAGE REQUEST

I authorize SEA to do the same as last year:  Winter Storage  Winter Service  Spring Service

OR

I have completed the next page with detailed storage and service requests.

**Requested Haul/Launch Dates:** \_\_\_\_\_ / \_\_\_\_\_ *Customers are responsible for confirming schedules.*

*Requested dates are not firm commitments and are subject to weather, boat location (typically last-out, first-in), and work schedule. Boats without dates may need to be moved into summer storage at published rates.*

## PAYMENT INFORMATION

Minimum Due with Contract \$ \_\_\_\_\_ Payment Method:  Cash  Check  Visa  Mastercard  Discover  American Express

Name on Credit Card

Billing Address

City

State

Zip

Credit Card Number

Expiration Date

CVV#

## CUSTOMER SIGNATURE (Required for reservation to be considered)

I have read and agree to the terms below, and I agree to the above rental and will pay for the space(s) in advance.

Tenant Signature

Date

Marina Acknowledgement

Date

**WINTER DOCKAGE, SPACE RENTAL & SERVICE AGREEMENT**

**October 15, 2016-May 15, 2017**

Customer Name \_\_\_\_\_ Vessel Name \_\_\_\_\_ LOA \_\_\_\_\_ LWL \_\_\_\_\_

**SPACE RENTAL AGREEMENT**

DESCRIPTION	PRICE	QTY	EXT. PRICE
<input type="checkbox"/> GARDINER'S MARINA	\$50.00/ft LOA, \$2,000.00 minimum		\$ _____
<input type="checkbox"/> ELECTRIC	<input type="checkbox"/> 30 AMP: \$350.00 <input type="checkbox"/> 50 or 2x30 AMP: \$830.00		\$ _____
<input type="checkbox"/> SMALL TRAILER or VEHICLE	\$49.00/ft LOA, \$882.00 minimum (18')		\$ _____
<input type="checkbox"/> DINGHY (<9 ft)	\$120.00 each		\$ _____
<input type="checkbox"/> DOCK BOX SPACE RENTAL	\$25.00/ft <sup>2</sup>	_____ ft <sup>2</sup>	\$ _____
<input type="checkbox"/> KAYAKS/BICYCLES (taxable*)	\$120.00 each		\$ _____
NOTES:			
		<b>SUBTOTAL</b>	\$ _____
	<b>Other Charges or Discounts</b>		\$ _____
		<b>RENTAL SUBTOTAL</b>	\$ _____
		<b>NYS tax (8.625%)</b>	\$ _____
		<b>VESSEL STORAGE TOTAL (DUE WITH CONTRACT)</b>	\$ _____

**WINTERIZATION & SERVICE AGREEMENT**

LABOR RATES: General-\$85.00/hr. Technical (Engine, Electrical, Plumbing, Rigging)-\$135.00/hr. Estimates will be done for all Fiberglass, Woodwork, Painting, Varnish jobs. T&M (Time& Materials). Prices reflect minimum labor charges per engine. Materials are extra. Surcharges of apply between 12/8-3/10. All services are subject to a 2% environmental compliance fee. Rates are online at www.SEA-incorp.com.

DESCRIPTION	PRICE	QTY	EST. PRICE
<b>WINTERIZE &amp; SERVICE</b>			
<input type="checkbox"/> SAILES	<input type="checkbox"/> Remove (T&M) <input type="checkbox"/> Send out for wash/repairs		\$ _____
<input type="checkbox"/> DIESEL ENGINE	\$270.00 minimum (T&M)		\$ _____
<input type="checkbox"/> GAS ENGINE minimum (T&M)	<input type="checkbox"/> \$395.00; 4, 6 cylinder <input type="checkbox"/> \$425.00; 8 cylinder		\$ _____
<input type="checkbox"/> OUTBOARD ENGINE minimum (T&M)	<input type="checkbox"/> \$135.00; ≤40HP <input type="checkbox"/> \$199.00; 45-150HP, V4		\$ _____
	<input type="checkbox"/> \$399.00; V6,V8,EFI,HPDI,4-Stroke		\$ _____
<input type="checkbox"/> GENERATOR	\$135.00 minimum (T&M)		\$ _____
<input type="checkbox"/> GENERAL LABOR ESTIMATE	\$85.00 per hour		\$ _____

**WINTERIZE WATER SYSTEMS** T&M on specific vessels.

<input type="checkbox"/> PUMP OUT HOLDING TANK	\$98.00 minimum (T&M)		\$ _____
<input type="checkbox"/> MARINE TOILETS / HOLDING TANK / MACERATOR	\$70.00 each		\$ _____
<input type="checkbox"/> A/C PUMP(S)	\$135.00 first, \$65.00 add'l		\$ _____
<input type="checkbox"/> HOT WATER HEATER	\$65.00 each		\$ _____
<input type="checkbox"/> DISHWASHERS / WASHING MACHINES	\$35.00 each		\$ _____
<input type="checkbox"/> FAUCETS / SHOWER / REFRIGERATOR SUMPS	\$25.00 each		\$ _____
<input type="checkbox"/> DOCKSIDE FRESH WATER INLET	\$35.00 each		\$ _____
<input type="checkbox"/> FISH BOXES / BAIT WELLS	\$35.00 each		\$ _____
<input type="checkbox"/> WASH DOWN / BILGE PUMPS	\$25.00 each		\$ _____
<input type="checkbox"/> OTHER:			\$ _____

NOTES:		<b>SUBTOTAL</b>	\$ _____
	<b>Other Charges/Materials/Discounts</b>		\$ _____
		<b>SERVICE ESTIMATE SUBTOTAL</b>	\$ _____

**2017** Sign up early and receive special rates! Complete this section and authorize payment for your 2017 season.

**2017 SEASONAL SPACE** (All pricing is calculated based on LOA- Length Over All)

**MAY 15-OCTOBER 15, 2017**

MARINA CHOICE	PRICE	QTY	EST. PRICE
<input type="checkbox"/> HARBOR MARINA	\$265.00/ft		\$ _____
<input type="checkbox"/> HARBOR MARINA DRY RACK	\$210.00/ft	(taxable)	\$ _____
<input type="checkbox"/> GARDINER'S MARINA	<input type="checkbox"/> 20'-59': \$165.00/ft <input type="checkbox"/> 60'-120': \$195.00/ft		\$ _____
<input type="checkbox"/> THREE MILE HARBOR MARINA	<input type="checkbox"/> \$145.00/ft <input type="checkbox"/> Outer Slips: \$165.00/ft		\$ _____
<input type="checkbox"/> HALSEYS MARINA	<input type="checkbox"/> \$220.00/ft <input type="checkbox"/> Outer Slips: please call		\$ _____

**ADDITIONAL CHARGES (to be billed in 2017)**

<input type="checkbox"/> ELECTRIC	<input type="checkbox"/> 30 AMP: \$350.00 <input type="checkbox"/> 50 or 2x30 AMP: \$830.00		\$ _____
<input type="checkbox"/> TRAILER SPACE RENTAL	<input type="checkbox"/> \$375.00 (15'-25') <input type="checkbox"/> \$600.00 (26'-40')		\$ _____
<input type="checkbox"/> DINGHY / TENDER SPACE RENTAL	\$350.00 (<9')		\$ _____
<input type="checkbox"/> DOCK BOX SPACE RENTAL	\$25.00/ft <sup>2</sup>	_____ ft <sup>2</sup>	\$ _____
		<b>SUBTOTAL</b>	\$ _____
	<b>OTHER CHARGES OR DISCOUNTS</b>		\$ _____
		<b>DOCKAGE / DRY RACK SUBTOTAL</b>	\$ _____
		<b>NYS TAX (8.625%)</b>	\$ _____
		<b>DOCKAGE / DRY RACK TOTAL</b>	\$ _____

**2017 SPRING SERVICE REQUEST**

Please send an estimate.

<input type="checkbox"/> COMMISSION:	<input type="checkbox"/> Engines <input type="checkbox"/> Water Systems	NEW CUSTOMER <input type="checkbox"/>
<input type="checkbox"/> ANTIFOULING PAINT:	<input type="checkbox"/> Bottom (color _____) I would like to receive the label <input type="checkbox"/> Y <input type="checkbox"/> N	
<input type="checkbox"/> CLEAN: Compound & Wax:	<input type="checkbox"/> Hull <input type="checkbox"/> Topsides (Deck) <input type="checkbox"/> Cockpit <b>Clean &amp; Detail:</b> <input type="checkbox"/> Cockpit <input type="checkbox"/> Interior	
<input type="checkbox"/> DIVE SERVICES:	<input type="checkbox"/> Zincs <input type="checkbox"/> Scrub Bottom <input type="checkbox"/> Check Propellers <input type="checkbox"/> Other _____	
<input type="checkbox"/> OTHER REQUESTS:	_____	

## TERMS OF SERVICE AGREEMENT

*No Discharge is permitted into the waters of the Marina: any violators may be evicted or prosecuted. A late charge of 2% per month will be added for balances unpaid over 30 days. In the event of non-payment, Collection Costs, including attorney's fees, will also be added. The Marina is authorized to haul and store any boat with a delinquent account at the owner's expense and rent said slip. A Mechanic's Lien is imposed by law on watercraft to secure incurred debts for storage and/or repair. Such encumbered watercraft may be offered for public sale to satisfy this indebtedness.*

1. This Agreement is not transferable to any other person and pertains only the named boat, other unit or vehicle (hereafter referred to as the "Vessel"). "SEA" shall mean Seacoast Enterprises Associates, Incorporated and the facilities where it operates. The "Landlord" shall mean the corporation or person(s) that owns the facility operated by SEA. The word "Customer" is used to indicate the owner (or his or her authorized representative) of any Vessel serviced by SEA.
2. The Customer shall have his or her Vessel insured for complete marine coverage, including liability, and shall provide a copy of such policy and expiration date to SEA upon request. Hull liability coverage must be in place prior to hauling. The Customer shall be liable for damage caused to other Vessels in Landlord or SEA facilities and for damage caused to the structures or facilities of the Landlord or SEA, and the Customer hereby indemnifies SEA and the Landlord against all such damage.
3. All work and parts below the waterline are to be supplied by the Marina. Labor and service charges shall be paid in accordance with the schedules published by SEA at [www.Sea-incorp.com/service.shtml](http://www.Sea-incorp.com/service.shtml).
4. **The Customer shall provide SEA with a set of main door/hatch keys or combination, and with ignition keys.**  
The Vessel will only be entered by SEA for periodic inspection, for service, or for an emergency. The Customer shall provide SEA with written permission for other person's use of the Vessel.
5. SEA is not responsible for excessive water in the bilge and/or items left on board. The Marina is responsible for removing plugs when the boat is hauled. When decommissioning, SEA will check and remove transom plugs only, removal of all other plugs are the responsibility of the owner, including installation of these same plugs by the owner in the spring.
6. SEA shall not be responsible or liable for delays in hauling, launching, winter storage, decommissioning or commissioning due to weather or other incidents beyond its control. Requested dates are not firm commitments and are subject boat location (typically last-out, first-in) and work schedule. Boats without haul or launch dates may need to be moved into summer storage at published rates for lift services and storage. Owners must take responsibility for arranging scheduling services in advance. SEA will not be responsible for schedule conflicts or for damages arising from late notification for hauls when there is a risk of freezing temperatures. Service rates for hauls scheduled 12/8-3/10 will carry a 25% "freezing fingers" surcharge.
7. SEA will honor the Warranty claims of its Dealerships. Except as provided in the manufacturer's warranty, the services are provided "as is". SEA disclaims all other warranties, express, implied or statutory. SEA shall not be liable to the Customer or any third party for any incidental, indirect, exemplary, special or consequential damages, under any circumstances.
8. Decommissioning of boats stored in the water is done on a time and materials basis only. SEA will not winterize the seacocks of boats in the water.
9. The Customer shall be responsible for pumping out their holding tanks prior to haul, and shall maintain their bilges in clean condition.
10. **SERVICE DESCRIPTIONS:**
  - a. **INBOARD ENGINE WINTERIZATION:**  
The technician flushes salt water cooling systems & introduces non-toxic antifreeze, checks fresh water cooling system and adds antifreeze as required, fogs engine, changes oil and filters (see additional price), adds stabilizer to fuel tanks, sprays with rust preventative and performs a general inspection. Parts, lubricants, antifreeze, oil, oil filters, etc. are extra. Changing the coolant in fresh water-cooled engines will carry extra charges for time and materials.
  - b. **OUTBOARD WINTERIZATION:**  
The technician flushes salt water cooling systems & introduces non-toxic antifreeze (4-strokes only), changes the gear lube, fogs engine, changes oil and filters (4-strokes only), adds stabilizer to fuel tanks, sprays with rust preventative, changes the spark plugs and performs a general inspection. Parts & lubricants are extra.
  - c. **OUTDRIVE WINTERIZATION:**  
The technician removes and services the unit, checks pump, gear mesh, performs a general inspection and reports on unit condition, changes oil and zincs. Replacement of unit will be billed on a time and material basis with engine commissioning. Parts and lubricants are extra.
  - d. **ENGINE AND OUTDRIVE WINTERIZATION:**  
All rates apply to engines and outdrives in RUNNING ORDER. Cleaning, painting, tune-up, repair, replacement of worn parts, prop reconditioning, battery charges for startup, etc., are extra.
  - e. SEA recommends that all risers, exhaust elbows and raw water pumps be changed every 3 years and that all exhaust manifolds be replaced every 5 years.
  - f. **SPRING ENGINE AND OUTDRIVE COMMISSIONING IS PRICED ON A TIME AND MATERIALS BASIS.**
  - g. All boat yard services are subject to a 2% environmental compliance fee. Environmental recycling fees will be assessed for oil or diesel and gas fuels.
11. Rates do not include taxes, fees, or assessments. All services are subject to NY Sales tax. All charges must be paid prior to launch. All services are sold on a CASH basis. The sales receipt is the bill. Payment is due upon delivery of service and late charges will be added for balances outstanding.
12. SEA shall have a lien against the subject Vessel, its appurtenances and contents for any unpaid sums incurred by the Customer, and for damage caused by subject Vessel to any docks, property, or person of SEA or the Landlord.
13. This Agreement constitutes the entire Agreement between the parties and shall be binding upon their heirs, successors, and assigns. Alterations of this Agreement may not be made orally and all revisions must be in writing.

## TERMS OF AGREEMENT

*No Discharge is permitted into the waters of the Marina: any violators may be evicted or prosecuted. A late charge of 2% per month will be added for balances unpaid over 30 days. In the event of non-payment, Collection Costs, including attorney's fees, will also be added. The Marina is authorized to haul and store any boat with a delinquent account at the owner's expense and rent said slip. A Mechanic's Lien is imposed by law on watercraft to secure incurred debts for storage and/or repair. Such encumbered watercraft may be offered for public sale to satisfy this indebtedness.*

1. This Agreement is not transferable to any other person and pertains only the named boat, trailer, dinghy, item or vehicle (hereafter referred to as the "Vessel"). The "Marina" shall mean Seacoast Enterprises Associates, Incorporated and the facilities it operates. The "Landlord" shall mean the corporation or person(s) that owns the facility operated by the Marina. The word "Tenant" is used to indicate the owner (or his or her authorized representative) of any Vessel moored, stored, or parked at the Marina.
2. The Tenant shall have his or her Vessel insured for complete marine coverage, including liability, and shall provide a copy of such policy and expiration date to the Marina upon request. The Tenant shall be liable for damage caused to other Vessels in the Marina and for damage caused to the structures or facilities of the Marina, and the Tenant hereby indemnifies the Marina and the Landlord against all such damage.
3. The Tenant shall provide the Marina with the location and/or a set of main door/hatch keys or combination, and with ignition keys. The Vessel will only be entered by the Marina for periodic inspection, for service, or for an emergency. The Tenant shall provide the Marina with written permission for other person's use of the Vessel.
4. In as much as the Marina agrees that it will not knowingly allow boarding of the Vessel by other than the Marina or the Tenant's known representatives without written permission of the Tenant, it is understood and agreed that should the subject Vessel be offered for sale during the period of this contract, the Marina will have a listing, and if the Tenant so desires, will make said listing available to other brokers with the understanding that if the Vessel is sold, the Marina will participate in the brokerage fee to the extent that is customary in the trade and this brokerage fee shall be due and payable on delivery of the Vessel.
5. The Tenant shall notify the Marina of all work to be done on the Tenant's Vessel, and shall provide the Marina with the names of their preferred contractors prior to commencing any work on the Vessel. All Contractors shall contract and bill all work, including insurance claim work, warranty work, extended warranty work, and any other materials and labor through the Marina. The Marina may assess an administrative charge for any such work, and proof of insurance coverage shall be provided to the Marina prior to commencing the work.
6. All contractors, service organizations, caterers, or individuals ("Contractors") are required to sign in at the Marina office upon commencing work at the Marina, and to sign out upon completion of their work. Contractors shall provide the Marina with a W-9, a Resale Certificate, a Certificate of Worker's Compensation, and a Certificate of Liability Insurance coverage of no less than one million dollars (\$1,000,000). No Contractors shall be permitted to undertake any work at the Marina or on Vessels at the Marina without the written approval of the Marina, and such approval will not be granted unless the proper Certificates have been provided to the Marina, and the Marina chooses not to undertake the work itself.
7. Space rentals, storage, labor, and service charges shall be paid in accordance with the schedules and rates published by the Marina and posted in the Marina office. For all space rentals, the Tenant has unlimited access to the space and may supply their own physical facilities or devices. For Vessels and items remaining at the Marina beyond the terms of this agreement, the Tenant agrees that the pricing and terms of the initial contract will renew at the Marina's subsequent published pricing and terms until the Tenant decides to launch or remove their Vessel. The tenant agrees to pay the Marina for their Vessel and its items storage at the Marina or find their property subject to lien.
8. The Marina shall have a lien against the subject Vessel, its appurtenances and contents for any unpaid sums incurred by the Tenant and guests, and for damage caused by subject Vessel to any docks, property, or person of the Marina or the Landlord.
9. This Agreement constitutes the entire Agreement between the parties and shall be binding upon their heirs, successors, and assigns. Alterations of this Agreement may not be made orally and all revisions must be in writing.
10. Any violators of this Agreement may be evicted and/or prosecuted. The Marina reserves the right to evict, without prior notice, anyone who, in the Marina's judgment, creates a disturbance, a nuisance, or deliberately breaks any of the terms of this Agreement. No refund of fees will be made in the event of such an eviction.
11. While the Marina, as a gratuitous service, intends to check lines, covers, etc., and will otherwise endeavor to safeguard the subject Vessel and its equipment from the elements and other dangers, it is specifically understood and it is conceded by the Tenant that the Marina shall not be responsible or liable for any damages or losses to or of the Vessel, its gear, or any equipment whatsoever. Space rental or storage is therefore accepted at the sole risk of the Tenant and the Tenant hereby releases the Marina and the Landlord from any and all claims of damage or liability.
12. The Marina reserves the right to move the subject Vessel to a location other than the Tenant's assigned space. The Marina further reserves the right to request the Tenant to move the subject Vessel from the assigned space to a safer area during an emergency, as determined by the Marina. If, at such time, the subject Vessel is unattended, or if the Tenant cannot be reached, the Tenant hereby authorizes the Marina to take whatever steps it may deem necessary to protect subject Vessel, property, and general welfare, and the Tenant hereby agrees to indemnify and hold the Marina and the Landlord harmless from any liability, loss or damage caused by or to the subject Vessel which may arise out of or be occasioned by the failure of the Tenant to move the Vessel, the inability of the Marina to reach the Tenant, the movement of the Vessel by the Tenant or the Marina, or the Vessel remaining in the assigned space during this period. Work done to safeguard the Tenant's Vessel during such emergencies shall be billed at the Marina's published rates.
13. All Vessels, unless secured in their assigned spaces in a manner acceptable to the Marina, shall be secured by Marina personnel, and a service labor charge and materials charge may be assessed.
14. The Marina is a NO DISCHARGE ZONE. No discharge or discarding of materials of any sort (other than clean, oil-free water) is permitted into the waters of the Marina. Any Vessel with a toilet shall have a holding tank and shall have the valve locked in position toward the holding tank. The Tenant shall be responsible for pumping out their holding tanks and shall maintain their bilges in clean condition. In the event of a discharge or spill caused by the Tenant, the Tenant shall be liable for and shall indemnify the Marina and the Landlord for any cleanup costs, and for any fines or penalties, and the Marina may assess an additional fine of up to two thousand dollars (\$2,000.00).
15. Facilities include fresh water, electricity, and WIFI in the vicinity of the assigned space, unless otherwise noted. These shall be connected with the Tenant's own labeled equipment. Electricity is furnished in accordance with the Marina's published rates. Use of electricity without prior knowledge of the Marina is prohibited. The Marina does not guarantee continuity of electricity, fresh water, or WIFI services.
16. Restrooms and showers are located in the clubhouse or at the Marina. Showers are for the Tenants and their guests. Please keep them clean. A key to the restrooms and showers is available to each Tenant, if necessary, for a refundable cash deposit. Put only toilet paper in the toilet and do not dispose of bleach etc. in any drains.
17. Wherever practical, the Tenant is asked to purchase marine supplies from the Marina; marine parts and accessories are stocked expressly for the Tenant and the Marina can order non-stocked goods upon request.
18. In as much as fuel is available from the Marina, there shall be no delivery of fuel to Vessels in the Marina without the prior written permission of the Marina and Landlord. Written permission shall only be provided after the signing of an "Fuel Delivery Agreement" between the Tenant, the Marina and Landlord, the fuel vendor, and the respective insurance companies."
19. The Tenant and guests shall conduct themselves in an orderly manner and observe good house keeping practices so as not to create an annoyance, hazard, or nuisance to the Marina or to other tenants of the Marina.
20. The use of torches or open flame is prohibited at all times. Power tools, torches, inflammables, toxic removers, or heating equipment of any description and the use of electric outlets for power tools, battery chargers, air conditioners, freezers, refrigerators, heaters, stoves, etc. is prohibited without written agreement from the Marina.
21. Laundry shall not be hung on boats, docks, or piers. Swimming, diving, and fishing are not permitted from the docks. Cleaning of fish should be done on the Vessel or at home and not on the docks.
22. Docks and walkways are to be kept clear. Items stored near a Vessel's slip are required to be in marine certified dock boxes that do not exceed one third of the dock width. Dinghy and kayak space rental is available at dinghy docks, on the storage racks or within the confines of the slip. Additional charges will be assessed as per the current rate sheet. All items stored on location require written contracts with the Marina.
23. Pets are permitted and should be on a leash. Owners shall clean up properly after their pets by disposing of waste into trash receptacles.
24. The Tenant shall notify the Marina at least 24 hours in advance when their Vessel will be out of the assigned space for more than 48 hours, and when the Vessel arrives and departs for the season. The Marina shall have the option to lease the space for other purposes during this period. No sub-leasing of space or transfer of space by the Tenant shall be allowed without written permission of the Marina.
25. When entering or leaving the Marina, Vessels must be under engine power.
26. Upon the Tenant's infraction of the above rules and regulations of the Marina, the Marina reserves the right, at its option, to cancel this Agreement upon ten (10) days written notice to the Tenant and the Tenant shall forthwith remove their Vessel. No refund of fees will be made in the event of such a cancellation.
27. Seasonal slip contracts are sold on a first come, first served basis and are non-refundable. However, if a slip has been contracted and extreme circumstances require that the slip contract be cancelled, the Marina will make every attempt to resell the seasonal contract. If the Marina is successful, it will issue a prorated refund for the seasonal slip minus a 15% administrative fee.
28. There will be no living aboard any Vessel in dry storage at the Marina.
29. The Vessel Owner is responsible for stowing all gear prior to the haul out date. Items should be labeled with the Owner and/or Vessel name.